

## **Privacy Policy**

Protecting your private information is our priority. This Statement of Privacy applies to LinkedIn, and OakPine Consulting and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to OakPine Consulting include 210 Rosegate Drive, OakPine and [www.oakpineconsulting.com](http://www.oakpineconsulting.com). The OakPine Consulting application is a Ecommerce application. By using the OakPine Consulting application, you consent to the data practices described in this statement.

### **Collection of your Personal Information**

In order to better provide you with products and services offered, OakPine Consulting may collect personally identifiable information, such as your:

- First and Last Name
- Mailing Address
- E-mail Address
- Phone Number
- Job Title

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain personal information to us when you elect to use certain products or services. These may include: (a) registering for an account; (b) entering a sweepstakes or contest sponsored by us or one of our partners; (c) signing up for special offers from selected third parties; (d) sending us an email message; (e) submitting your credit card or other payment information when ordering and purchasing products and services. To wit, we will use your information for, but not limited to, communicating with you in relation to services and/or products you have requested from us. We also may gather additional personal or non-personal information in the future.

### **Use of your Personal Information**

OakPine Consulting collects and uses your personal information to operate and deliver the services you have requested.

OakPine Consulting may also use your personally identifiable information to inform you of other products or services available from OakPine Consulting and its affiliates.

### **Sharing Information with Third Parties**

OakPine Consulting does not sell, rent or lease its customer lists to third parties.

OakPine Consulting may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to OakPine Consulting, and they are required to maintain the confidentiality of your information.

OakPine Consulting may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the

law or comply with legal process served on OakPine Consulting or the site; (b) protect and defend the rights or property of OakPine Consulting; and/or (c) act under exigent circumstances to protect the personal safety of users of OakPine Consulting, or the public.

### **Security of your Personal Information**

OakPine Consulting secures your personal information from unauthorized access, use, or disclosure. OakPine Consulting uses the following methods for this purpose:

- GeoTrust

We strive to take appropriate security measures to protect against unauthorized access to or alteration of your personal information. Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, you acknowledge that: (a) there are security and privacy limitations inherent to the Internet which are beyond our control; and (b) security, integrity, and privacy of any and all information and data exchanged between you and us through this Site cannot be guaranteed.

### **Right to Deletion**

Subject to certain exceptions set out below, on receipt of a verifiable request from you, we will:

- Delete your personal information from our records; and
- Direct any service providers to delete your personal information from their records.

Please note that we may not be able to comply with requests to delete your personal information if it is necessary to:

- Complete the transaction for which the personal information was collected, fulfill the terms of a written warranty or product recall conducted in accordance with federal law, provide a good or service requested by you, or reasonably anticipated within the context of our ongoing business relationship with you, or otherwise perform a contract between you and us;
- Detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity; or prosecute those responsible for that activity;
- Debug to identify and repair errors that impair existing intended functionality;
- Exercise free speech, ensure the right of another consumer to exercise his or her right of free speech, or exercise another right provided for by law;
- Comply with the California Electronic Communications Privacy Act;
- Engage in public or peer-reviewed scientific, historical, or statistical research in the public interest that adheres to all other applicable ethics and privacy laws, when our deletion of the information is likely to render impossible or seriously impair the achievement of such research, provided we have obtained your informed consent;
- Enable solely internal uses that are reasonably aligned with your expectations based on your relationship with us;
- Comply with an existing legal obligation; or
- Otherwise use your personal information, internally, in a lawful manner that is compatible with the context in which you provided the information.

**Children Under Thirteen**

OakPine Consulting does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this application.

**E-mail Communications**

From time to time, OakPine Consulting may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other general communication.

**Changes to this Statement**

OakPine Consulting reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account, by placing a prominent notice on our application, and/or by updating any privacy information. Your continued use of the application and/or Services available after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

**Contact Information**

OakPine Consulting welcomes your questions or comments regarding this Statement of Privacy. If you believe that OakPine Consulting has not adhered to this Statement, please contact OakPine Consulting at:

OakPine Consulting

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Cibolo, Texas 78108

Email Address:

[sbrown@oakpineconsulting.com](mailto:sbrown@oakpineconsulting.com)

Telephone number:

2108893492

Effective as of October 22, 2021